

Protective School Environment Assessment

A school-based survey to measure education quality in cocoa-growing communities

Questionnaire

This tool has been prepared by ICI to rapidly assess the quality of learning and how protective a school environment is to the children. It captures three dimensions related to protection of the children in a school environment: safety, stability, and nurturance.

Refer to the [tool overview](#) for a full description of this tool, as well as details about how to use the tool and score the items.

Questionnaire

Present the letter of authorization to operate the survey, obtained from the authorities, in the school. Explain to the director of the school the roll out of the survey, make sure Section A is duly pre-filled, and start with the questions of Section B.

- **Bold text** denotes instructions to the enumerator **and should not be read aloud**.
- Section A should be filled out **prior to starting the interview**.
- Section B should be used to collect information from **the school administration** or via **direct observation** (see respective subsections in Section B).
- Section C should be used to collect information from **teachers**.

A. Location information		
To be filled out by enumerator before starting the interview.		
	Question	Response
A1	Select region	Select one, from list
A2	Select district	Select one, from list
A3	Community name	Select one, from list
A4	School name	Enter school name
A5	Enumerator name	Enter name/code
A6	Date of interview	Enter date
A7	Start time of interview	Enter time
B. School administration / direct observations		
Informed consent		
<p>The following questions shall be addressed to the director of the school or other person in charge of the administration of the school.</p> <p>Read this introduction:</p> <p>Hello, my name is [N] and I work for [N]. I am conducting a survey [on behalf of X in order to X]. The following questions are about the overall functioning of this school. I provided you with the letter of authorization from [N], but I can only ask these questions if you agree.</p> <p>Give a copy of the consent form to the respondent and explain what is written so that the respondent can make an informed decision about whether to participate.</p>		

	Question	Response
B1	Now that you understand this information, do you consent to participate in the survey?	Yes, I consent No, I do not consent → end interview, thank the respondent, and stop surveying this school
B2.1	How many children are registered in this school for the current school year?	Number of students: /__ /
B2.2	How many teachers are teaching in this school this current school year?	Number of teachers: /__ /
B2.3	Did some teachers quit or did not show up since the beginning of the school year?	Yes No → go to B3.1
B2.4	How many?	Number of teachers who have left = /__ /
B2.5	How many of them were replaced by teachers who are still working in this school today?	Number of replaced teachers = /__ /
B3.1	Is there a functioning canteen to which the students have access in this school?	Yes No → go to B4.1
B3.2	How many days during the week is it open to the students?	Number of days per week: /__ /
B4.1	Do children of this school (or their parents) receive financial or material aid to encourage the children to go to school?	Yes No → go to B5.1
B4.2	Can you tell me more?	/__ /
B4.3	Do not ask: decide if, given the explanations you received, one can consider that children of this school (or their parents) do receive financial / material aid to facilitate access to school	Yes No
B5.1	Does the school keep records of the daily presence of the students?	Yes No → go to B6.1
B5.2	Can you show me where students' presence and absence are recorded?	
B5.3	From these records, can you tell me how many days in total were missed by the students since the beginning of the school year? This question may require the enumerator to go through and count with the interviewee the number of absences since the beginning of the school year. (One absence of one student one day = 1 day, one absence of two students one day = 2 days etc...)	Records allow to count the number of days missed by students → go to B5.4 Records <u>do not</u> allow to count the number of days missed by students → go to B6.1
B5.4	What is the <u>total number</u> of school days <u>missed</u> by <u>all</u> the students since the beginning of this school year?	Number of days missed = /__ /
B6.1	Does the school keep records of the daily presence of the teachers?	Yes No → go to B7.1
B6.2	Can you show me where the teachers' presence and absence are recorded?	
B6.3	From these records, can you tell me how many days in total were missed by the teachers since the beginning of the school year? This question may require the enumerator to go through and count with the interviewee the number of absences since the beginning of the school year. (One absence of one teacher one day = 1 day, one absence of two teachers one day = 2 days etc...)	Records allow to count the number of days missed by teachers → go to B6.4 Records <u>do not</u> allow to count the number of days missed by teachers → go to B7.1

B6.4	What is the <u>total number</u> of school days <u>missed</u> by <u>all</u> the teachers since the beginning of this school year?	Number of days missed = / __ /
B7.1	Does this school use adaptive methods of teaching (for example bridging classes or “teaching at the right level”) besides the classical methods?	Yes No → go to B8.1
B7.2	Can you tell me more?	/ __ /
B7.3	Do not ask: decide if, given the explanations you received, one can consider that this school uses adaptive methods of teaching	Yes No
B8.1	Is there an active association of parents in this school?	Yes No → go to B9.1
B8.2	Does the parent association have an active role in decision-making about what happens in the school?	Yes No
B9.1	Does this school offer extra-curricular activities?	Yes No → go to B10
B9.2	Can you tell me more?	/ __ /
B9.3	Do not ask: decide if, given the explanations you received, one can consider that this school does offer extra-curricular activities	Yes No
B10	Thank you, this is the end of my questions for you. Now, I would like to quickly see the facilities of this school.	
	Direct observations	Response
B11	The school offers access to a water source AND the water source is protected Take a picture	Yes No
B12	There is a place in this school where children can readily have access to water AND soap to wash their hands Take a picture	Yes No
B13	There are accessible toilets in the school AND they are functioning. Take a picture	Yes No → go to B15
B14	Toilets are explicitly separate for boys and girls AND both are easily accessible and functioning Take a picture	Yes No
B15	GPS location	Record location of school
B16	Time interview was completed	Enter time
	End. Thank the director again.	
C. Teachers		
Informed consent		
<p>Identify a teacher to answer the questions in this section.</p> <p>Read this introduction:</p> <p>Hello, my name is [N] and I work for [N]. I am conducting a survey [on behalf of X in order to X]. The following questions will allow you to tell me how you teach your students. I would like you to know that everything you tell me will remain completely anonymous and will stay between us, and that there is no right or wrong answer in this interview. I would therefore ask you to answer honestly, as it is your opinion that is important.</p> <p>Give a copy of the consent form to the respondent and explain what is written so that the respondent can make an informed decision about whether to participate.</p>		
	Question	Response
C1	Start time of interview	Enter time

C2	Now that you understand this information, do you consent to participate in the survey?	Yes, I consent No, I do not consent → end interview, thank the respondent and resume with another teacher.
Let's start with some general questions about students.		
C3.1	Do you think that all students have the potential to learn and progress?	Yes No
C3.2	Do you think that all students have the potential to reach a secondary school level?	Yes No
C4.1	Do you think boys are always better at certain subjects than girls?	Yes No
C4.2	Do you think girls are always better at certain subjects than boys?	Yes No
Now I would like to talk to you about how teachers educate their students. I am going to read three statements to you and I would like you to tell me for each one of them if you "strongly agree", "agree", "disagree", or "strongly disagree". [Be careful to remain neutral when hearing the answers]		
C5.1	Sometimes teachers are forced to hit students to make them listen.	Strongly agree Agree Disagree Strongly disagree
C5.2	Sometimes teachers are forced to hit students to make them learn.	Strongly agree Agree Disagree Strongly disagree
C5.3	Sometimes physical punishment is the only way to get students to respect you.	Strongly agree Agree Disagree Strongly disagree
Thank you, this is the end of my questions for you.		
C6	Time interview was completed	Enter time
Repeat these questions with at least 4 teachers in total of the school or all the teachers if there are less than 4 in the school.		