Survey to assess the prevalence of child labour in cocoa-growing communities in GHANA

Child questionnaire

This questionnaire is part of a package of tools for the implementation of a child labour survey in cocoa growing areas of West Africa. The survey is designed to assess the prevalence, intensity and context of child labour and hazardous child labour, following child labour definitions as per national legislation in Ghana, and in line with relevant ILO conventions No. 138 and No. 182.

The survey tool is composed of 2 questionnaires:

* A household questionnaire to be administered to the household head (or another senior adult household member), capturing the household’s overall socio-economic situation and the household composition
* A child questionnaire to be administered to children aged 5-17 years, capturing the child’s engagement in economic activities with a recall period of 12 months, and 7 days for some detailed information

Both questionnaires contain a core part and optional modules. The core part is designed to assess the prevalence and intensity of child labour in cocoa-growing communities. The optional modules can be added to assess specific subjects, as indicated at the top of each module.

These tools are based on existing good practice and have emerged from ICI’s long-standing experience in data collection on child labour in cocoa growing communities. They can be adjusted for use in a wide range of contexts (project baseline and endline surveys, impact evaluations, needs assessments etc.).

The tools must be administered by enumerators who have been trained on the concepts of child labour and hazardous child labour. Enumerators must also have undergone a special training on interviewing children, as well as on child safeguarding.

Detailed materials to support the implementation of these tools and the training of enumerators is contained in the “Manual” which is part of this package.

For any questions, please contact learning@cocoainitiative.org.

**Before starting**, informed consent to interview the child must be sought from the child’s parent or guardian (see household questionnaire).

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| **ASSENT SCRIPT FOR CHILD QUESTIONNAIRE** |
| Hello, my name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_. I work with [......]. We are doing a study about children in cocoa growing communities in Ghana. We are asking you and children like you to help us know more about your day-to-day activities.  If you agree to be in our study, we are going to ask you some questions about what kind of work you do, like farm work and household chores. There is no right or wrong answer to any question. Your opinions and experiences are important to us. This will take around [...] minutes to complete. You can ask me questions at any time. If you decide that you want to stop, you can. There is nothing wrong with that. You can also choose to not answer any question if you don’t want to.If you agree, it means that you want me to interview you. If you do not, you do not have to. No one will be upset if you do not want to be involved, or if you change your mind. Do you agree to be interviewed?      1. YES    0. NO -----à **END INTERVIEW**   |

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| **CORE PART** * Objective: to assess the prevalence and intensity of child labour
* Information covered: demographic characteristics of the child, family situation, schooling, participation in work
* To be administered to all children aged 5-17 years living in the selected household, including biological and non-biological children of adult household members.
* Duration: approximately 25-35 minutes
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| **SECTION A:** **LOCATION, DATE, IDENTIFICATION** |
|  | **Questions** | **Modalities** | **Answers** | **Filters / skips** |
| **A2** | Region / District | *Filled by enumerator* |  |  |
| **A4** | Community | *Filled by enumerator* |  |  |
| **A5** | Community Code | *Automatically generated* | / / / / / / |  |
| **A6** | Full name of the interviewer | *Filled by enumerator* |  |  |
| **A7** | Date of interview | *Automatically generated* | / / / / / / |  |
| **A8** | Duration of the interview | *Start time - automatically generated* | \_ \_ \_ H \_ \_ |  |
| *End time - automatically generated* | \_ \_ \_ H \_ \_ |  |
| **A9** | In the 7 days prior to the interview, were schools open? | ***Enumerator to inquire with key informant at school or community*****1=Yes****2=No, due to school holidays****3=No, exceptional closure, specify reason** |  |  |
| **A9a** | If A9=3, specify the reason | ............................................................................................................................................................ |
| **A10** | Household ID*(Must match the ID on the household questionnaire)* | *Automatically generated* | / / / / / / |  |
| **A11** | Name and surname of the head of household | *To be filled by the enumerator* |  |  |
| **A12** | Sequence number of the child in the household  | *Automatically generated* | / / |  |
| **A13** | What is your name? |  |  |  |
| **A14** | Gender of the child | 1=Male 2=Female | / / |  |
| **A15** | How old are you? |  |  |  |
| **A16** | Do you live with your father and mother?***Mother and father refers to biological parents*** | 1=Yes, I live with both my father and mother2= I live with my mother 3= I live with my father4=No, I don't live with either of my biological parents |  |  |
| **A17** | [If the child lives with only one or none of her/his biological parents] Why don't you live with your parents / father / mother?***Do not prompt*** | 1=Deceased 2=Divorced/separated 3=work elsewhere4=I attend school outside the parents' place of residence.5=Abandoned by parents6= My parents haven given me into the custody of a relative7=Other to be specified9999=Don’t know |  |  |

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| **SECTION B: SCHOOLING** |
|  | **Questions** | **Modalities** | **Answers** | **Filters / skips** |
| **B1** | Are you enrolled in school for the current school year? | 1=Yes 0=No |  | *If YES,**move to B2.1, if No, move to B1.1* |
| **B1.1** | Have you ever been to school? | 1=Yes 0=No |  | *If No, move to B1.3* |
| B1.2 | When did you drop out?  | year:class: Child’s age: |  |  |
| **B1.3** | If you’ve never been to school or stopped going to school, why ?***Do not prompt*** | ***Allow multiple selection***1=High registration/school fees 2=No school uniform 3=High material costs4=I don’t feel secure at school 5=School is too far from home6=I have to help with agricultural activities7=I have to help with household chores 8= My family needs me for the family business9= I work for pay10=Lack of teachers/no teachers11=I am disabled12 = I was ill/injured13=I am too old to go to school 14=I am not interested in school 15= My results at school were too poor16= I wanted to learn a job/skill instead17= My family does not allow me to go to school18= Pregnancy15=Other to be specified 9999=No answer |  |  |
| **B2.1** | What class are you in? | 1=KG1--KG2 or preschool2=P13=P24=P35=P46=P57=P68=JH19=JH210=JH311=Second Cycle12=Tertiary |  |  |
| **B3** | Do you own each of the following items, which are functional and which you do not share with any of your siblings or other children?  | ***Allow multiple selection***1=School uniform2=Exercise/Textbook3=Pen, Pencil4=Colored pencils4=Eraser5=Sharpener6=Closed shoes7=Sandals8=Ruler9=School bag |  |  |
| **B4** | Have you ever missed classes since the beginning of this school year? | 1=Yes 0=No |  | If NO, move to next section |
| **B4.1** | If so, how often? | 1= 1-3 days2= 3 days – less than 2 weeks3= 2 weeks and over |  |  |
| **B4.2** | If so, why?***Do not prompt*** | ***Allow multiple selection*** 1=because I was ill / injured2=because I had to help in the fields 3= because I had to help with the housework4. Because it was not possible to get to school due to transport challenges / issues on the road / bad weather5=Obligations in the household/community 6=Obligations in a remote location – (***specify reason in D3.2b)*** 7=Because I had to attend religious services / a funeral / a social ceremony9=I did not have clean clothes or shoes to wear10=My parents could not give me money for food11=The teacher was absent12=Because I did not feel safe at school13=Other to be specified9999=No answer |  |  |
| **B4.3** | ***Only if option 6 is selected*** Can you tell me more about this? |  |  |

o be administered to all children aged 5-17 years living in the selected household, including biological and non-

biological children of adult household members.

* Duration: approximately 25-35 minutes

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| **SECTION C:** **CHILDREN'S ACTIVITIES*** *Depending on the objective of the survey, this section can be adjusted to cover only child labour in cocoa; or also child labour in agriculture; or any child labour.*
* *The list of hazardous activities and hazardous work circumstances featuring in questions C5-C8 correspond to the Hazardous Activities Child Labour Activities Framework (HAF) for Ghana (status May 2022). These elements need to be adjusted to valid legislation if applied in other contexts.*
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| **I am now going to ask you about the work you do, and also about the work in agriculture (in cocoa and non-cocoa plantations) over the last 7 days. If you are not clear at any time, please ask me and I can explain which time period I am asking about.** |
| **#** | **Questions** | **Modalities** | **Answers** | **Filters / skips** |
| **C1** | **In the last 7 days**, did you do any of the following activities, even for only one hour? | ***Allow multiple selection***  [A] any work or help on a farm, incl. family’s own or someone else’s farm (e.g. cocoa plot) or food garden, or looked after animals?  [B] help in a family business or someone else’s business with or without pay, or run your own business? [C] produce or sell articles, handicrafts, clothes, food or agricultural products? [D] engage in any other activity in return for income in cash or in kind, even for only one hour? [E] help with household chores [F] None of the above |  | **If YES, skip C3** |
| **C2** | **In the last 7 days,** have you worked in a **cocoa field** for at least one hour?*Note to enumerator: Work in cocoa field involves work on your own or the household’s plot or any other cocoa farm.* *1 hour of work can be spread across multiple periods (e.g., 30 minutes one day and 30 minutes on another day).* | 1=Yes 0=No*Note to enumerator: If child accompanied parent or other person to the farm but no work was performed by the child, mark “no.”* | / / | **If YES, skip C4** |
| **C3** | Now, I would like you to think back a bit further into the past. My next question is about the **past year. In the last 12 months**, did you do any of the following activities, even for only one hour? | ***Allow multiple selection***[A] any work or help on a farm, incl. family’s own or someone else’s farm (e.g. cocoa plot) or food garden, or looked after animals? [B] help in a family business or someone else’s business with or without pay, or run your own business?[C] produce or sell articles, handicrafts, clothes, food or agricultural products?[D] engage in any other activity in return for income in cash or in kind, even for only one hour?[E] help with household chores[F] None of the above*Note to enumerator: Payment in-kind refers to non-cash payment in things that are worth money like goods, services, housing, transport, food/drink, clothing, or benefits. This includes small gifts/tokens for any work task that can be categorized as an economic activity (does NOT include gifts for household chores).* |  |  |
| **C4** | And again in the **last 12 months**, have you worked in a cocoa field for at least one hour? | 1=Yes 0=No |  |  |
| **C5** | In the **last 7 days**, which of the following activities have you done? | ***Allow multiple selection***1. Clearing of forest and/or felling of trees
2. Bush burning
3. Application of agro-chemicals
4. Working with motorized farm machinery
5. Harvesting overhead cocoa pods with harvesting hook
6. Breaking cocoa pods with breaking knives
7. Removing tree stumps
8. Using machetes/long cutlass for weeding or pruning
9. Climbing trees higher than 2.5 meters to cut mistletoe or harvest or prune with sharp cutlass
10. Carrying heavy load beyond permissible carrying weight I.e. above 30% of body weight for more than 2 miles (3 km)

*“Carrying” refers to carrying in the arms, on the head, or on the back as well as pushing and pulling the load.* | / // // // // / |  |
| **C6** | ***ONLY if C4 = Yes***And in the **last 12 months,** which of the following activities have you done? |  ***Allow multiple selection***1. Clearing of forest and/or felling of trees
2. Bush burning
3. Application of agro-chemicals
4. Working with motorized farm machinery
5. Harvesting overhead cocoa pods with harvesting hook
6. Breaking cocoa pods with breaking knives
7. Removing tree stumps
8. Using machetes/long cutlass for weeding or pruning
9. Climbing trees higher than 2.5 meters to cut mistletoe or harvest or prune with sharp cutlass
10. Carrying heavy load beyond permissible carrying weight I.e. above 30% of body weight for more than 2 miles (3 km)

“Carrying” refers to carrying in the arms, on the head, or on the back as well as pushing and pulling the load. |  |  |
| **C7** | In the **last 7 days**, which of these situations did you experience? | ***Allow multiple selection***1. Being present or working in the vicinity of farm during spraying of agro-chemicals or re-enter a sprayed farm after less than 12 hours
2. Working without adequate basic foot/ body protective clothing
3. Working alone on the farm in isolation (with no adult watching at what I was doing)
4. Working at night (between 6:00pm and 6:00am}
5. Working long hours on any tasks (more than 3hrs/day on holiday/weekend or 2hrs/day on school days)
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| **C8** | And in the **last 12 months,** which of these situations did you experience? | ***Allow multiple selection***1. Being present or working in the vicinity of farm during spraying of agro-chemicals or re-enter a sprayed farm after less than 12 hours
2. Working without adequate basic foot/ body protective clothing
3. Working alone on the farm in isolation (with no adult watching at what I was doing)
4. Working at night (between 6:00pm and 6:00am}
5. Working long hours on any tasks (more than 3hrs/day on holiday/weekend or 2hrs/day on school days)
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| **C9** | In the **last 7 days**, did you do any of the following for this household? | ***Allow multiple selection***1. Fetching water for household use
2. Collecting firewood
3. Shopping for the household
4. Cooking or preparing food
5. Washing dishes or cleaning around the house
6. Washing clothes
7. Caring for children
8. Caring for someone old or sick
9. Other household tasks
 |  |  |
| **C10** | And in the **last 12 months,** did you do any of the following for this household? | ***Allow multiple selection.***1. Fetching water for household use
2. Collecting firewood
3. Shopping for the household
4. Cooking or preparing food
5. Washing dishes or cleaning around the house
6. Washing clothes
7. Caring for children
8. Caring for someone old or sick
9. Other household tasks
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| **C11** | ***[ONLY if the child has reported having worked in last week]*** Over the **last 7** **days**, can you tell me on which days you have worked?  |

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|  | ***For children below 10 years of age: check times when child has worked*** | ***For children aged 10 or older: estimate number of hours worked on each day*** |
|  | morning  | afternoon |
| Monday  |  |  |  |
| Tuesday |  |  |  |
| Wednesday |  |  |  |
| Thursday |  |  |  |
| Friday |  |  |  |
| Saturday |  |  |  |
| Sunday |  |  |  |

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| **C12** | ***[Only if child has reported any work]***In the last 12 months, who did you work for? | ***Allow multiple selection*** A=parents or guardian B=A relativeC=A friend of my mother and father D=My friendE=Someone else who owns or rents the plantation or fieldG=Myself9999= No answerX. Other, specify.......................................................*Note to enumerator: Relatives include siblings, aunts, uncles, grandparents, etc.* |  // // // // / |  |
| **C13** | ***[Only if child has reported any work]***At what age did you start working in the field? | *Note to enumerator: If child does not know the age at which they started working in agriculture, have conversation to estimate by asking questions about how many years ago they started working, what class they were in (be sure to ask if they were the same age as most of their peers), what national event(s) occurred around the time they started working, etc.* | /\_ |  |

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| **OPTIONAL MODULES*** Objective: to assess specific modalities of children’s work and schooling child outcomes,
* Subjects covered:
	+ Child wellbeing
	+ Injuries and pain
	+ Learning outcomes (level of literacy and numeracy skills)
* Each module can be added to the core questionnaire independently, in line with the objectives of the survey
* Each module can be administered to all children covered by the survey or to a sub-set of children
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**E PART**

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| **MODULE E: CHILD WELLBEING*** *This section is adapted from the WHO Five Well-Being Index (WHO-5). The WHO-5 Child Wellbeing Index is a simple self-reported measure of children’s psychological wellbeing. It consists of five, positively phrased questions, which can be administered in under five minutes. It was introduced in its current form in 1998 by WHO Regional Office in Europe for use with children aged nine and above. This module uses a slightly simplified version of the original tool, with five answer options instead of six. This version was successfully tested by ICI in West Africa and found to be suitable for use with children aged 5-17. For further details, see https://www.psykiatri-regionh.dk/who-5/Pages/default.aspx*
* *The questions allow to construct a wellbeing score for each child. The raw score is calculated by totaling the figures of the five answers. The raw score ranges from 0 to 25, 0 representing worst possible and 25 representing best possible quality of life.*
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|  **MODULE E: CHILD WELLBEING** |
|  **Now, I would like us to talk about how you have been feeling over the last two weeks. To do so, I will say a sentence, for example I can say something like: "I felt calm", and for each sentence you will tell me if you felt this way "All the time", or " Often", or “Sometimes” or “Rarely” or “Never”.***[Note to enumerator: As much as possible, make sure the child understands and uses these time-related concepts correctly, explaining to them briefly and in everyday words. Then read the statements slowly and one at a time, always including "In the last 2 weeks" at the beginning, and using a neutral tone. With each statement, let the child think about his or her answer and repeat the choices only if the child asks or if you need the child to agree to the rephrasing of the answer. Record the answer and move on to the next statement.]*   |

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|  |  |  |  |  |  |  | Answer |
|   | Over the last 2 weeks  | All the time  | Often  | Sometimes  | Rarely  | Never  |   |
| E1  | I have felt good | 4  | 3  | 2  | 1  | 0 |   |
| E2  | I have felt calm and relaxed  | 4  | 3  | 2  | 1  | 0  |   |
| E3 | I have felt full of energy and healthy  | 4  | 3  | 2  | 1  | 0  |   |
| E4 | I woke up feeling fresh and rested  | 4  | 3  | 2  | 1  | 0  |   |
| E5 | I did a lot of things that interested me during the day  | 4  | 3  | 2  | 1  | 0  |   |

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| **MODULE F: INJURIES AND PAIN RESULTING FROM WORK*** *For consideration: If this module is included with the aim to assess children’s health outcomes independently from their work engagement, it is recommended to shift this module above the section on children’s work activities to encourage genuine answers.*
* *If the objective is to assess health effects of work on children in child labour specifically, the module may be administered only to children who have previously reported doing hazardous work or exceeded the maximum number of permitted working hours for their age group.*
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| **MODULE E: Injuries and pain** |
| **#** | **Questions** | **Modalities** | **Answers** | **Filters / skips** |
| **E1** | Have you suffered any injuries or health issues related to work in the last 12 months?***Do not prompt*** | ***Allow multiple selection***A=Wounds/cutsB=Broken bones C=Snake bitesD=Back painsE=Muscle or joint pains F=Headache, nausea, dizziness, diarrheaG=breathing problems, coughing, pain when breathingH=Eye problems (itching, impaired vision)I=Burns (fire and chemical burns)J=Skin itchiness or scratches (other than mosquito bites)K=Other health issues, specify9999 = Doesn’t know |  |  |
| **E1.1** | ***If K - other heath issues:*** Please specify other health issues |  |  |  |
| **E2** | How many times do you recall having been injured while working **in the past 12 months**? | A=1-2 timesB=3-4 timesC=5 or more times9999=Don’t know |  |  |
| **E3** | As a consequence of the most serious injury from any work you can remember, what happened to you?***Do not prompt*** | ***Allow multiple selection*** A=A very strong painB=I was very ill or exhaustedD=I had to undergo treatment in a health center/hospitalE= I had to undergo traditional treatment F=I could not continue workingG=I could no longer go to schoolH=Other, please specify9999= Doesn’t know |  |  |
| **E4** | Did working affect your schooling or learning in school in any way during the last 12 months? | 1=Yes0=No |  |  |
| **E4.1** | If so, how?***Do not prompt*** | ***Allow multiple selection***A=I missed school because I was injured. B=I missed school because I was ill.C=I was very tired during the lessonsD= I missed school/ classes/ lessons because I was working E= I couldn't do my homework because I was workingF= I couldn't study for exams because I was working F=I could not go to school at allG= I could not concentrate myselfH= I ended up dropping schoolJ=Other to be specified9998= Doesn’t know |  |  |
| **E4.2** | ***If J - other:*** Please describe how work has affected your schooling. |  |  |  |

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| **MODULE F: LEARNING OUTCOMES*** *This module assesses a child’s attainment level in reading and arithmetic skills, to be applied in situations where education and learning are key outcomes are of key interest.*
* *The results from this module allow to* ***compare learning outcomes across groups*** *(e.g. treatment and control groups in evaluation studies)* ***or to assess progress over time.*** *Note that there is* ***no reference framework against which to evaluate scores for individual children****.*
* *This exercise should be done in the main language in which the child is taught at school. Examples below apply for children who are being taught in English.*
* *Enumerator must have the following materials at hand:*
	+ *3 LETTER recognition cards with individual letters (e.g. “B”, “E”, “K”)*
	+ *3 WORD recognition cards with simple words [e.g. “BIRD”, “TREE”, “WATER”]*
	+ *1 SENTENCE recognition card with a simple sentence [e.g. “I like to play with my friends”]*
	+ *3 NUMBER recognition cards with 3 one-digit numbers*
	+ *1 MULTIPLICATION card with a simple multiplication exercise [e.g. 2x4=\_]*
	+ *1 DIVISION card with a simple division exercise [e.g. 9÷3=\_]*
	+ *A pencil and a sheet of paper for the child to write on*
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| **MODULE F: LEARNING OUTCOMES** |
| Now we are going to do some reading and calculation activities together. Don’t worry, it’s not a school exam, it's more like a game we are playing together and that will remain absolutely between us. |
| **#** | **Questions** | **Modalities** | **Answers** | **Filters / skips** |
| **F1** | I will start by showing you a letter, would you tell me which one it is? *Note to enumerator: Show the 3 LETTER recognition cards to child one after the other and ask to read each letter.* *If child is not finished in her/his attempt after 1 minute, say “thank you for your effort, let’s move forward”* | 0=Child was able to read 0 out of 3 letters1=Child was able to read 1 out of 3 letters2= Child was able to read 2 out of 3 letters3= Child was able to read 3 out of 3 letters9999=Child refused to attempt  | /\_\_/ | ***If 0, move to question F5*** |
| **F2** | **Only if previous question was successful**Now let’s try words, can you read these out for me? *Note to enumerator: Show the 3 WORD recognition cards to child one after the other and ask to read each word.* *If child is not finished in her/his attempt after 1 minute, say “thank you for your effort, let’s move forward”* | 0=Child was able to read 0 out of 3 words1=Child was able to read 1 out of 3 words2= Child was able to read 2 out of 3 words3= Child was able to read 3 out of 3 words9999=Child refused to attempt |  | ***If 0, move to question F5*** |
| **F3** | **Only if previous question was successful**Now let’s try a sentence, can you read this out for me?*Note to enumerator: Show the SENTENCE recognition card to child and ask to read it out.* *If child is not finished in her/his attempt after 1 minute, say “thank you for your effort, let’s move forward”.* | 0=Child was unable to read the sentence.1=Child was able to read the sentence.9999=Child refused to attempt |  | ***If 0, move to question F5*** |
| **F4** | **Only if previous question was successful**Now let’s try to write a sentence. Can you please write the following sentence down for me: “Kojo wants to be a teacher” *(or equivalent in local language)**Note to enumerator: Dictate the sentence, pronounce clearly and repeat if needed.**If the child can write it (even with spelling mistakes), select YES, otherwise, select NO**If child is not finished in her/his attempt after 1 minute, say “thank you for your effort, let us move forward”* | 0=Child was unable to write the sentence.1=Child was able to write the sentence.9999=Child refused to attempt |  | ***If 0, move to question F5*** |
| **F5** | Now, let's do something different. We will play with numbers.Can you tell me which number is this?*Note to enumerator: Show 3 NUMBER recognition cards to child one after the other and ask to recognize the numbers.**If child is not finished in her/his attempt after 1 minute, say “thank you for your effort, let us move forward*  | 0=Child was able to recognize 0 out of 3 numbers1=Child was able to recognize 1 out of 3 numbers2=Child was able to recognize 2 out of 3 numbers3=Child was able to recognize 3 out of 3 numbers9999=Child refused to attempt |  | ***If 0, end of module***  |
| **F6**  | **Only if previous question was successful**Have a look at this addition, and tell me the result.*Note to enumerator: Show ADDITION card to child and ask to tell you the answer.**If child is not finished in her/his attempt after 1 minute, say “thank you for your effort, let us move forward* | 0=Child was unable to solve the addition1=Child was ablet to solve the addition 9999=Child refused to attempt |  | ***If 0, end of module*** |
| **F7** | **Only if previous question was successful**And now, this one. Can you tell me the result?*Note to enumerator: Show MUTIPLICATION card to child and ask to tell you the answer.**If child is not finished in her/his attempt after 1 minute, say “thank you for your effort, let us move forward* | 0=Child was unable to solve the multiplication1=Child was ablet to solve the multiplication9999=Child refused to attempt |  | ***If 0, end of module*** |
| **F8** | **Only if previous exercise was successful**And this last one: Can you tell me the result? *Note to enumerator: Show DIVISION card to child and ask to tell you the answer.**If child is not finished in her/his attempt after 1 minute, say “thank you for your effort, let us move forward* | 0=Child was unable to solve the division1=Child was ablet to solve the division9999=Child refused to attempt |  | ***If 0, end of module*** |